

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

WESTVIEW METROPOLITAN DISTRICT

Held: Tuesday, November 5, 2019 at 10:00 a.m. at 7207 Ellingwood Avenue, Frederick, Colorado 80504

Attendance

The special meeting of the Board of Directors of Westview Metropolitan District was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, have confirmed their qualifications to serve, were in attendance:

Kevin Wolf
Jody Rowland
Josh Rutzen

Kacy Flemons and Mike Enny were absent and excused

Also present was Zachary P. White, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law; Jason Carroll, CliftonLarsonAllen LLP via speaker phone.

Call to Order/Declaration of Quorum

It was noted that a quorum of the Board was present and the meeting was called to order.

Conflict of Interest Disclosures

Mr. White advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. White reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. White inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Mr. White presented the proposed agenda to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda as presented.

Public Comment	None.
Consent Agenda	<p>Mr. White provided the items on the consent agenda to the Board. Mr. White advised that any item can be removed from the consent agenda to the regular agenda upon a request from any Director. No items were requested to be moved from the consent agenda. Upon a motion duly made, seconded and unanimously carried, the Board approved, ratified and adopted the following items:</p> <ul style="list-style-type: none"> • Consider Approval of Minutes from April 15, 2019 Special Meeting • Consider Adoption of 2020 Annual Administrative Resolution • Consider Ratification/Approval of 2018 Annual Report • Consider Approval of Property and Liability Schedule and Limits • Consider Approval of Insurance Renewal for 2020 • Consider Adoption of Resolution Calling the May 5, 2020 Election • Consider Approval of Resolution Regarding Electronic Posting of Meeting Notices

Financial Matters

Consider Approval of Payables/Financials	None.
Public Hearing on 2019 Budget Amendment	Director Wolf opened the public hearing on the 2019 Budget Amendment. Mr. White noted that the notice of public hearing was provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.
Consider Adoption of 2019 Budget Amendment	Mr. White reviewed the Resolution Amending the 2019 Budget with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution, amending the General Fund to \$57,364, Capital Projects Fund to \$2,278,030 and the Debt Service Fund to \$45,318.
Public Hearing on 2020 Budget	Director Wolf opened the public hearing on the proposed 2020 Budget. Mr. White noted that the notice of public hearing was

provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Consider Adoption of Resolution Approving 2020 Budget

Mr. White reviewed the 2020 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution Adopting the 2020 Budget, appropriating funds therefor and certifying 11.133 mills for the General Operating Fund, 41.191 mills for the Debt Service Obligations Fund, and 0.000 mills for the Capital Project Fund.

Consider Ratification of 2018 Audit Exemption Application

Mr. White presented the 2018 Audit Exemption Application to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously ratified the 2018 Audit Exemption Application.

Consider Approval of Engagement Letters for 2019 Audit

Mr. Carroll will presented the Engagement Letters for the 2019 Audit. The Board authorized Director Wolf to approve and execute an engagement letter with an auditor.

Other Business

Next Regular Meeting - Tuesday, June 2, 2020

Adjourn

There being no further business to come before the Board, and following discussion and upon a motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Kacy Flemons

[Kacy Flemons \(Jul 10, 2020 07:46 MDT\)](#)

Secretary for the Meeting

The foregoing minutes were approved on the 19th day of June, 2020.