

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

WESTVIEW METROPOLITAN DISTRICT

Held: Tuesday, November 2, 2021 at 10:00 a.m.

This meeting was held via teleconference.

Attendance

The regular meeting of the Board of Directors of Westview Metropolitan District was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, have confirmed their qualifications to serve, were in attendance:

Kevin Wolf
Jody Rowland
Kacy Flemons

Also present were Zachary P. White, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law; and Alex Fink, CliftonLarsonAllen LLP.

Call to Order/Declaration of Quorum

It was noted that a quorum of the Board was present and the meeting was called to order.

Conflict of Interest Disclosures

Mr. White advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. White reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. White inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Mr. White presented the proposed agenda to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda as presented.

Public Comment

None.

Consent Agenda

Mr. White reviewed the items on the consent agenda with the Board. Mr. White advised the Boards that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed from the consent. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and adopted:

- November 3, 2020 Special Meeting Minutes
- 2022 Annual Administrative Resolution
- 2020 Annual Report
- 2020 Audit

Insurance Matters

Consider Approval of Property and Liability Schedule and Limits

The Board reviewed the current general liability schedule and limits. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the general liability schedule and authorized legal counsel to bind coverage.

Review Property Schedule

Mr. White reviewed the Property Schedule with the Boards.

Legal Matters

Consider Adoption of Resolution Designating the Location of Meetings

Mr. White presented the Resolution Designating the Location of Meetings to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution.

Consider Approval of Resolution Calling May 3, 2022 Election

Mr. White presented the Resolution Calling the May 3, 2022 Election to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution.

Designation of Method for Providing Notice of Call for Nominations

Mr. White discussed the Designation of Method for Providing Notice of Call for Nominations with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved notice to be provided by posting on the District's website.

Financial Matters

Consider Approval of Payables/Financials

Mr. Fink reviewed the payables and financials with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the payables and financials.

Public Hearing on 2021 Budget Amendment

Director Wolf opened the public hearing on the 2021 Budget Amendment. Mr. White noted that the notice of public hearing was

provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Consider Adoption of Resolution Amending 2021 Budget

Mr. Fink reviewed the Resolution Amending the 2021 Budget with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution amending the Debt Service Fund to \$115,000.

Public Hearing on 2022 Budget

Director Wolf opened the public hearing on the proposed 2022 Budget. Mr. White noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Consider Adoption of Resolution Approving the 2022 Budget

Mr. Fink reviewed the 2022 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution adopting the 2022 Budget, appropriating funds therefor and certifying 11.133 mills for the General fund, 41.191 mills for the Debt Service fund, 3.340 mills for the Frederick Contribution Contractual Obligation fund and 0.000 mills for the Capital Projects fund.

Approval of Master Service Agreement, Special Districts Preparation Scope of Work, and Payroll Services Scope of Work with Clifton Larson Allen LLP for District Accounting Services

This matter was deferred.

Consider Auditor Proposals for 2021 Audit

Mr. White presented the Auditor Proposals for the 2021 Audit to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously authorize Mr. Fink to approve. Mr. Fink will provide an engagement letter when received.

Other Business

Next Regular Meeting – November 1, 2022

Adjourn

There being no further business to come before the Board, and following discussion and upon a motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Kacy Flemons

Secretary for the Meeting

The foregoing minutes were approved on the 1st day of November, 2022.