

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF

WESTVIEW METROPOLITAN DISTRICT

Held: Tuesday, November 1, 2022 at 9:30 a.m.

This meeting was held via teleconference.

Attendance

The special meeting of the Board of Directors of Westview Metropolitan District was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, have confirmed their qualifications to serve, were in attendance:

Kevin Wolf
Kacy Flemons

Also present were Zachary P. White, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law; and Alex Fink, CliftonLarsonAllen LLP.

Call to Order/Declaration of Quorum

It was noted that a quorum of the Board was present, and the meeting was called to order.

Conflict of Interest Disclosures

Mr. White advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. White reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. White inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Mr. White presented the proposed agenda to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda as presented.

Consider Election of Officers

The Board engaged in general discussion regarding the Election of Officers. Following discussion, upon a motion duly made and seconded, the Board elected Director Wolf as President, and Director Flemons as Secretary/Treasurer

Public Comment

None.

Consent Agenda

Mr. White reviewed the items on the consent agenda with the Board. Mr. White advised the Boards that any item may be removed from the consent agenda to the regular agenda upon the request of any director. No items were requested to be removed from the consent. Upon a motion duly made and seconded, the following items on the consent agenda were unanimously approved, ratified and adopted:

- November 2, 2021 Regular Meeting Minutes
- 2023 Annual Administrative Resolution
- Resolution Designating the Notice Posting Location
- 2021 Audit
- District Website Maintenance and Management Agreement with Heatherly Creative, LLC for Website Maintenance Services

District Matters

None.

Insurance Matters

Consider Approval of Property and Liability Schedule and Limits

The Board reviewed the current general liability schedule and limits. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the general liability schedule and authorized legal counsel to bind coverage.

Review Property Schedule

Mr. White reviewed the Property Schedule with the Boards. No further action was taken.

Consider Approval of Renewal of Special District Association of Colorado Membership for 2023

Mr. White discussed the Renewal of the Special District Association of Colorado Membership for 2023 with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the renewal of membership for 2023.

Consider Approval of Exclusion for Workers' Compensation Coverage

Mr. White discussed the Exclusion for Workers' Compensation Coverage with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved including workers' compensation and authorized legal counsel to bind coverage.

Legal Matters

Consider Approval of Resolution Calling May 3, 2022 Election

Mr. White presented the Resolution Calling the May 3, 2022 Election to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution.

Designation of Method for Providing Notice of Call for Nominations

Mr. White discussed the Designation of Method for Providing Notice of Call for Nominations with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved notice to be provided by posting on the District's website.

Financial Matters

Consider Approval of Payables/Financials

None.

Conduct Public Hearing on 2022 Budget Amendment and Consider Adoption of Resolution Amending 2022 Budget

An Amendment to the 2022 Budget was not needed.

Conduct Public Hearing on 2023 Budget and Consider Adoption of Resolution Adopting 2023 Budget, Imposing Mill Levy and Appropriating Funds

Director Wolf opened the public hearing on the proposed 2023 Budget. Mr. White noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Mr. Fink reviewed the 2023 Budget Resolution with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the Resolution adopting the 2022 Budget, appropriating funds therefor and certifying 11.444 mills for the General fund, 42.344 mills for the Debt Service fund, 3.433 mills for the Frederick Contribution Contractual Obligation fund and 0.000 mills for the Capital Projects fund.

Consider Auditor Proposals for 2022 Audit

Mr. White presented the Auditor Proposals for the 2022 Audit to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously authorized Director Wolf to execute the engagement letter. The District is expected to use Haynie & Company, as was used for the 2021 Audit.

Other Business

The Board discussed seeking residents and property owners to run for seats on the Board. No further action was taken.

Next Regular Meeting

July 4, 2023

Adjourn

There being no further business to come before the Board, and following discussion and upon a motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Kacy Flemons

Secretary for the Meeting

The foregoing minutes were approved on the 7th day of November, 2023.